

December 23, 2015

Indiana Vegetable Growers Association
c/o Liz Maynard
Purdue University
600 Vale Park Rd.
Valparaiso, IN 46383

Gentlemen:

I am writing to report on the management of \$1,000.00, granted by your organization in 2015, for the certification of a GAP's trainer for delivery of produce food safety training.

Following their receipt, funds were transferred to Purdue University's main campus where they were managed by the Extension Accounts Manager in the Purdue University Extension Business Office. Funds were used to support the travel of the recipient to a Train-the-Trainer workshop at Kalamazoo, MI in June 2015. Funds were disbursed for the following:

Workshop Registration \$190
Hotel \$135.65
Per diem \$103.50
Parking \$15
Mileage \$349.03

A total of \$793.18 was expended in support of this training, which represents the first step in the recipient becoming fully certified to offer classes to growers using the federally recognized Produce Safety Alliance (PSA) Produce Food Safety Curriculum. Full certification will be achieved after an additional interview step. Presently, \$206.82 remains on account. It is anticipated that these remaining funds will be used, if necessary, to complete the certification process.

The original goal of this project was to fully certify one individual in the PSA curriculum. Delays in the certification process by the PSA made this goal unattainable in 2015. It is hoped that full certification will be achieved in the first quarter of 2016.

Sincerely,



J. Scott Monroe
Food Safety Educator